

Buried in mountains of bean-counting paperwork?

Since the introduction of the Goods & Services Tax (GST) in Australia, the complexity of bookkeeping has increased substantially for small businesses. The paperwork burden has continued to grow each year, with the latest instalment from the ATO being the tax payments annual report (TPAR). Compliance with new legislation is essential, and the requirements of GST, payroll, superannuation, payroll tax and workcover continue to evolve.

As a business owner, ask yourself this. Would you rather spend time working on your business, where you have the expertise and knowledge, or dedicate precious hours to mountains of paperwork? If you chose the



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first option, why not consider engaging a professional bookkeeper to alleviate your paperwork stress, leaving you free to grow your business and enjoy your weekends?

The professional bookkeeper can perform as much or as little of the bookkeeping work you require, as each business has its own unique needs. Some businesses only require bank reconciliations and BAS statements to be lodged, while other businesses use bookkeepers to process payroll runs, create invoices and pay bills.

When considering engaging a professional bookkeeper, make sure they are a registered BAS Agent, as this gives you the assurance that they have the required knowledge

to lodge your BAS statements accurately. A bookkeeper cannot legally charge you fees for completing a BAS unless they are a registered BAS Agent.

Thanks to the advances in technology, your bookkeeper no longer needs to be physically located in your proximity. Bookkeeping can be performed securely via remote access to your computer system using cloud technology, via scanned and emailed the documents, or the traditional method of sending the paperwork via the post.

So why not start enjoying your weekends, sit back, relax and let us count your beans.

Jenny the Bookkeeper

Got No Time?

- ✗ Self employed
- ✗ Small business
- ✗ Do it yourself
- ✗ Stressed out
- ✗ Trying to save \$\$\$

Help



Smart Businesses use Professionals

- ✓ Ease your paperwork burden
- ✓ Tailored solutions to suit your needs Australia wide
- ✓ MYOB and Reckon experts
- ✓ Competitive rates
- ✓ Registered BAS Agent and Chartered Accountant

1st 10 new clients receive a \$50 credit



Call Jenny on 0413 264 994
 Visit www.jennythebookkeeper.com.au
 Sit back, relax & let us count your beans

